PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

Morris Plains Board of Education
July 19, 2016 - 7:00 p.m.
NEW LOCATION*Meeting will be held at 520 Speedwell Ave, Suite 200**

District Goals 2015-2016

1. Improve student performance for ALL students through an intense focus on enhancing the teaching and instructional experience throughout the district; continuing to support the district's initiatives in 21st century learning, technology integration and Writer's Workshop.
2. Effectively utilize newsletters, social media, parent forums, parent workshops, and the school and district websites to keep the community informed about news, events, achievements, and initiatives underway in our district and schools.
3. Identify and implement programs and interventions designed to support the social and emotional needs of our students.
4. Analyze short and long-term facility needs, recognizing items that need immediate action, while maintaining fiscal responsibility. Develop a Long-Range Facility Plan with a projected five year action plan.

I. Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

II. Pledge of Allegiance

III. Roll Call

□ Scott Bober	□ Cynthia Fetherston	□ Anthony Galdi	□ Lucia Galdi	□ Terri Kaag
□ Maria Manley	□ Christina Perry	□ Denise Rawding	□ Ken Wilbur	Quorum? □ yes □ no

□ Amy Barkman □ Mark Maire □ Number of Public

IV. Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

V. Superintendent's Report - Mr. Mark Maire

VI. Business Administrator's Report - Ms. Amy Barkman

VII. Correspondence-None

VIII. Board Committee Status Reports

Finance
--Buildings and Grounds
Curriculum and Instruction
Legislative
Educational Services Commission of Morris County (ESC)
Morris School District
Personnel
Policy Updates
Liaison Committees (Reports if Available)
--Morris Plains Home and School Association (MPHSA)
--Morris Plains Municipal Alliance Committee (MPMAC)
--Education Foundation of Morris Plains (EFMP)
--Strategic Planning Committees
-- New Jersey School Boards
-- Morris County School Boards Association
Community Outreach

IX. Board of Education Minutes

1. <u>Approval of the Board of Education Minutes</u>
On the motion of _____ seconded by _____, the Board approves the following Minutes: Public - June 28, 2016

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

X. Business Items Prepared for Official Action on July 19, 2016:

A. Personnel (upon the recommendation of the Superintendent) - ***The following motions are of a routine nature, non controversial, and will be voted on in one motion.***
Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."

1. <u>Approve Payment for Unused Vacation Days</u>
On the motion of _____ seconded by _____, the Board approves payment to Andrew Kramer for six unused vacation days from the 2015/2016 school year @ a per diem rate of $492.79 for a total of $2,956.74 per contract terms.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

2. Approval of Fall Stipend Positions

On the motion of _____ seconded by _____, the Board approves the the following stipend positions for the 2016-2017 school year:

Activity	Staff Member	Stipend
Mt. Way Title I After School Program Coordinator	**Kara Pagan**	**$2,034**
Borough Title I After School Program Coordinator	**Lindsey Irwin**	**$2,034**

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

3. Accept the Resignation of Spanish Leave Replacement Teacher

On the motion of _____ seconded by _____, the Board accepts the resignation of Jose Ventura (Family Leave Replacement Teacher for Maria Diaz), effective July 7, 2016.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

4. Approval of Spanish Leave Replacement Teacher

On the motion of _____ seconded by _____, the Board approves Amie Hyman (Emergent Hire) (Family Leave Replacement Teacher for Maria Diaz), effective September 1, 2016 through October 14, 2016 at a salary of $54,629 (Column BA+30/MA, Step 1) to be prorated.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

5. Approval of Additional Summer Hours - Child Study Team

On the motion of _____ seconded by _____, the Board approves additional hours (Not to exceed 10 hours) for the child study team as follows:

Kristin Cianciosi, LDTC - $55.86 x 10 hours = $558.60 max.)

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

6 Approval of Summer Hours to Attend Child Study Team Meeting

On the motion of _____ seconded by _____, the Board approves extra hours for Ginny Hussey to attend a Child Study Team Meeting not to exceed $50.00.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ___

7. Approval of Additional Summer Reading Hours for Staff Member

On the motion of _____ seconded by _____, the Board approves the following staff member to administer additional Summer Reading hours for student #000995, effective July 13, 2016 - July 29, 2016 at the Mountain Way School.

Karen Lieberman	Teacher	$38/hr; 2 hrs/day x 9 days $38/hr; .5 hrs/day x 1 day	$684 $19

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

8. <u>Revise the Contract of the Technology and Network Manager - 2016-2017</u>

On the motion of _____ seconded by _____, the Board approves to revise the start date of Kevin Russo as Technology and Network Manager from July 29, 2016 through June 30, 2017 at a salary of $75,000 (to be prorated).

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

9. <u>Approval of Classroom Aides/Lunch Aides - 2016-2017 School Year</u>

On the motion of _____ seconded by _____, the Board approves classroom aides/lunch aides and salaries for the 2016-2017 school year:

AIDES ASSIGNMENTS FOR 2016-2017 - MOUNTAIN WAY SCHOOL

(183 Days Per Year)

Name	Position	Hours	Hours/Day (excludes lunch)	Step	Hourly Rate	Yearly Salary
Vacant	CST	8:30am-2:50pm	5.9 hours/day (excludes 25 minute unpaid			
Nancy Rocco	CST	8:30am-3:15pm	5.9 hours/day(excludes 50 minute unpaid lunch)	8	$16.42	$17,728.67
Toni Marie DiCataldo	Lunch Aide	11:30am-1:00pm	1.5 hours/day	n/a	$12.50	$3,431.25

AIDES ASSIGNMENTS FOR 2016-2017 - BOROUGH SCHOOL

(183 Days Per Year)

Name	Position	Hours	Hours/Day (excludes 30 minute lunch)	Step	Hourly Rate	Yearly Salary
Jessica Drew-Suttile	CST	9:42am-3:30pm	5.1 hours/day(excludes 48 minute unpaid lunch)	7	$16.15	$15,072.79
Sheryl McNichol	CST	7:50am-2:09pm	4.92 hours/day (excludes 72 minute unpaid lunch)	1	$13.46	$12,118.84
Vacant	CST	7;30am-12:39pm	5.15 hours/day			
Brianna Rempfer	CST	9:42am-2:09pm	4.45 hours/day	1	$13.46	$10,961.15

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

B. Finance/Buildings & Grounds/Purchasing/Contracts - ***The following motions are of a routine nature, non controversial, and will be voted on in one motion.***

1. <u>Approve Bills and Claims Report</u>

On the motion of _____ seconded by _____, the Board approves the attached bills and claims report dated June 30, 2016 in the amount of $482,867.52 and bills and claims report dated July 19, 2016 in the amount of $280,351.08.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

2. <u>Approve Payroll Distribution</u>

On the motion of _____ seconded by _____, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
6/29/2016	General	$18,655.36
7/14/2016	General	$53,804.15
7/15/2016	General	$65,021.95

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

3. <u>Approve Refusal of Title III funds</u>

On the motion of _____ seconded by _____, the Board approves refusal of funds for NCLB Title III in the amount of $2,911 for the 2016/2017 school year.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

4. <u>Approval of the 2016-2017 Submission of Grant Application to the NJDOE for IDEA</u>

On the motion of _____seconded by_____, the Board approves the 2016-2017 submission of grant application to the NJDOE for IDEA Basic in the amount of $140,050 and IDEA Preschool in the amount of $5,708.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

5. <u>Approval to Submit and Accept No Child Left Behind Funds – 2016-2017</u>

On the motion of _____ seconded by _____, the Board approves to submit the No Child Behind Grant and to accept No Child Left Behind funds in the following amounts:

Title I: $ 8,152 Title IIA: $13,385

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

6. <u>Approval of Health and Environmental Safety Services Agreement (ESC) 2016-2017</u>

On the motion of _____ seconded by _____, the Board approves the Health and Environmental Safety Services Agreement with Educational Services Commission of Morris County in the amount of $4,365.00 for the period July 1, 2016-June 30, 2017.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

7. <u>Approval of Payment to Cypreco Industries Inc.</u>
On the motion of _____ seconded by _____ the Board approves payment #2 to Cypreco Industries Inc in the amount of $131,614 for payment on the security vestibules.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

<u>8. Approval of FoodService Biosecurity Management Plan – 2016-2017</u>
On the motion by of _____seconded by_____, the Board approves the FoodService Biosecurity Management Plan for the 2016-2017 school year.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

9. <u>Approve Petty Cash Funds</u>
On the motion of _____ seconded by _____, the Board approves the following resolution:

WHEREAS, there has been a need to reestablish a petty cash fund for the purpose of making immediate payments of comparatively small amounts as per board policy; and

WHEREAS, the State Board of Education has amended N.J.A.C. 6A:23-2.9, N.J.S.A. 18A:19-13 to establish requirements which strengthen the fiscal controls and accountability for petty cash funds;

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey authorizes the reestablishment of the Morris Plains School District Petty Cash funds in the followings names and amounts:

	Authorized Person	Amount	Max. Amt./Disbursement
Stem Lab (Mt. Way)	Principal	$500.00	$50.00
Borough	Principal	$200.00	$25.00
Mt. Way	Principal	$200.00	$25.00

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

10. Establish Petty Cash Account - Borough Stem Lab

On the motion of _____ seconded by _____, the Board approves the following resolution:

WHEREAS, there has been a need to establish a petty cash fund for the purpose of making immediate payments of comparatively small amounts as per board policy; and

WHEREAS, the State Board of Education has amended N.J.A.C. 6A:23-2.9, N.J.S.A. 18A:19-13 to establish requirements which strengthen the fiscal controls and accountability for petty cash funds;

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey authorizes the establishment of the Morris Plains School District Petty Cash funds in the followings names and amounts:

	Authorized Person	Amount	Max. Amt./Disbursement
Stem Lab (Borough)	Principal	$500.00	$50.00

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

11. Approve Preliminary Eligible Cost Letter from the Department of Eduction
On the motion of _____ seconded by _____ the Board approves the Preliminary Eligible Cost Letter from the Department of Education regarding the Referendum State Project No 3380-030-16-3000 for Debt Service Aid (40% of PEC $390,000). This project is for new lighting at Mountain Way School.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

C. Workshops/Seminars/Conferences - ***The following motion is of a routine nature, non-controversial, and will be voted on in one motion.***

1. Approval of Professional Development
On the motion of _____ seconded by _____, the Board approves the following list of requests for professional development and corresponding costs.

Professional Development – Request for Approval as per Accountability Regulations
July 19, 2016

Staff Member	Date	Workshop	Mileage	Fee	Sub	Total
Andrew Kramar Christine Lion-Bailey Lindsay Vieira	7/20-7/22 /2016	Coaching Co-op Summer Camp, Harrington Park NJ	$71.05	$1,200.00	N/A	$1,271.05
Jessica Hendershot	8/9/2016 - 8/12/2016	Responsive Classroom Course for Elementary Educators, Randolph NJ Four day training	N/A	$729.00	N/A	$ 729.00
Shannon Prisco	8/9/- 8/10/2016	Engaging Academics , Responsive Classroom, Randolph NJ	$ 7.93	$459.00	N/A	$ 466.93

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

D. Special Education. ***The following motions are of a routine nature, non controversial, and will be voted on in one motion.***

1. Approval of ESY and Out of District Tuition 2016-2017
On the motion of _____ seconded by _____, the Board approves the following list of out of Out of District placements for the 2016-2017 school year.

Student	Placement	Dates	Tuition And Related Services (If Applicable)	Total Program Cost
203160	Allegro School 125 Ridgedale Avenue Cedar Knolls, 07927	07/11 /2016– 06/20/2017	School Year: $461.00 * 210 days	$96,810.00
000155	Celebrate The Children 230 Diamond Spring Road Denville,	09/08/2016 – 06/22/2017	School Year: $391.80 * 180 days 1:1 Aide: $150.00 * 180 days	$97,524.40
000070	Legacy Treatment Services 1289 Route 38 West, Suite 203 Hainesport, 08036	07/01/2016 – 06/30/2017	School Year: $262.82* 210 days	$55,192.20
000635	Park Lake School 72 Academy Street Rockaway, 07886	07/05/2016 – 06/28/2017	ESY: $3,850.00 1:1 Aide: $3,380.00	$7,230.00

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

2. Approval of Related Services 2016-2017

On the motion of _____ seconded by _____, the Board approves the following related services for the 2016-2017 school year.

Related Services 2016-2017

Student	Placement	Dates	Service(s)	Total
001185	Commission for the Blind	7/1/2016 – 6/30/2017	Education Level 1 Services	$1,900
000002	Commission for the Blind	7/1/2016 – 6/30/2017	Education Level 2 Services	$4,500
000649	Behavior Analysts of Oregon	7/1/2016 – 6/30/2017	Home ABA therapy: $120.00/hour, 1 hour/week for 52 weeks	Not to exceed $6,500
000995	Center for Growth and Development	7/1/2016 – 6/30/2017	ABA consult and therapy: Consult: $175.00/hour, 4 hours/month for 10 months= $7,000 Therapy: $80.00/hour 10 hours/ week for 40 weeks= $32,000	Not to exceed $39,000

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

E. Policy - ***The following motion is of a routine nature, non controversial, and will be voted on in one motion.***

1. Approve, on First Reading, Policy Series 4000, 5000, 6000, 7000 and 9000

On the motion of _____ seconded by _____, the Board approves, on first reading, policy series 4000, 5000, 6000, 7000 and 9000 as prepared by New Jersey School Boards Association.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

2. <u>Approve, on First Reading, Policy 3515.1 - Use of Personal Electronic Devices</u>
On the motion of _____ seconded by _____, the Board approves, on first reading, policy 3515.1, Use of Personal Electronic Devices as prepared by New Jersey School Boards Association.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

F. Superintendent's Anti-Bullying Report - ***The following motion is of a routine nature, non controversial, and will be voted on in one motion.***

1. <u>Accept and Affirm the Superintendent's Anti-Bullying Report</u>
On the motion of _____ seconded by _____, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____

XI. Discussion Items:

- **New Business**
  - **Senior Club Meeting - 8/9 (1pm)**
    - **i. Outreach member**
  - **Board Retreat - 9/13 (after public session)**
  - **August 9th (Quorum?)**
  - **Outreach Opportunities**
    - i. July 19th - Democratic Committee - 7:30pm
    - ii. July 28th - Summer Theater Performance (Borough School) - 7pm
    - iii. July 29th - Summer Theater Performance (Borough School) - 7pm
    - iv. August 8th - Senior Club - 1:00pm
    - v. August 9th - HSA Planning Meeting
    - vi. August 27 - Farmer's Market - 8:30 - 2:00pm
    - vii. September 10 - Farmer's Market - 8:30 - 2:00pm
    - viii. September 12 - Republican Club Committee - 7:30pm
    - ix. September 17 - Public Forum (12pm)
    - x. September 20 - Public Forum (7pm)
    - xi. September 24- Farmer's Market - 8:30 - 2:00pm
- **Old Business**

XII. Hearing of Citizens and/or Delegations
Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

XIII. Adjournment
On the motion of _____, seconded by _____, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: SB____ CF____ AG _____ LG_____ TK____ MM_____ CP ____ DR____ KW ____